

Admissions Procedures

The Academy of the Holy Cross selects students who wish to pursue a college-preparatory program. The Academy Admissions Committee reviews the student's application, school records, standardized test scores, student and parent interviews, and teacher recommendations in making admission decisions.

Procedures for incoming ninth-grade students:

1. Parents/guardians and student should complete and return this Admissions Application form and \$50 application fee by **December 15** to "Admissions Office, The Academy of the Holy Cross, 4920 Strathmore Avenue, Kensington, MD 20895-1299".
 - A. **Students presently attending a Catholic elementary school in the Archdiocese of Washington** must select the Academy as a choice on the Archdiocesan Choice Form in order for school records, including teacher recommendations, to be sent to the Academy. The Archdiocesan Choice Form is issued to students by their elementary school. (Please note: The Academy of the Holy Cross admissions application must also be submitted by the family.)
 - B. Students **NOT** presently attending a Catholic elementary school in the Archdiocese of Washington must complete the following:
 - a. Request seventh-grade and available eighth-grade transcripts to be sent to the Academy by **December 31** using the Transcript Release Form provided by the Academy.
 - b. Request recommendations from two teachers using the Teacher Recommendation Forms provided by the Academy. Ask teachers to return the recommendation form directly to the Academy by December 31.
 - c. Take the Archdiocesan standardized test and request results to be sent to the Academy. The Archdiocesan Test Registration form may be obtained from either the Academy, another Catholic high school in the Washington Archdiocese, or from the Archdiocese of Washington Catholic Schools Office at (301) 853-4587.
2. The student and parents/guardians must be interviewed by a member of the Academy Admissions Committee. The student and parents/guardians will be contacted with an admissions interview date after December 15.
3. Students are required to spend a day at the Academy. Please call the Admissions Office at (301) 929-6442 to arrange a visit.
4. Admissions decisions are announced in late February. Applications received after December 15 are considered only if space is available.

Procedures for Transfer Students:

The Academy accepts transfer applications for entrance into the tenth and eleventh grades only. Exceptions may be made for families relocating to the Washington Metropolitan area.

1. Parents/guardians and student should complete and return this Admissions Application form and \$50 application fee as soon as possible to "Admissions Office, The Academy of the Holy Cross, 4920 Strathmore Avenue, Kensington, MD 20895-1299".
2. Transcripts must be sent from previous student's high school and available standardized test results as soon as possible using the Transcript Release Form provided by the Academy. If the student is currently in the ninth grade, seventh-grade and eighth-grade transcripts and standardized test scores should be included.
3. Request recommendations from two teachers using the Teacher Recommendation Forms provided by the Academy. Ask teachers to return the recommendation form directly to the Academy as soon as possible.
4. Applications will be reviewed by the Admissions Committee when all forms are completed and returned to the Academy.
5. The student and parents/guardians will be contacted to schedule an admissions interview.
6. Admissions decisions for transfer students are made on a rolling basis. Applicants will be notified when the process is completed.

***If you have any questions about procedures,
please contact the Director of Admissions at (301) 929-6442.***

The Academy does not discriminate on the basis of color, race, national or ethnic origin in its educational policies, personnel policies, admissions policies, scholarship and financial aid programs, or other school administered programs.

4920 Strathmore Avenue, Kensington, MD 20895-1299

Phone: (301) 942-2100 • Fax: (301) 929-6440 • Admissions Phone: (301) 929-6442

www.academyoftheholycross.org

Application

(To be completed by parent/guardian.)

Please **PRINT** or **TYPE**. If more room is necessary, complete the answers on a separate sheet of paper.

Student Information

Name _____
Last First Middle

Applying for Grade 9 10 11 12

Address _____
City State Zip

Home Telephone _____ Household E-mail _____

Date of Birth _____ Place of Birth _____

Religion _____ Parish, if Catholic _____

Family Information

Father's Full Name _____ Mother's Full Name _____

Birthplace _____ Religion _____ Birthplace _____ Religion _____

Employer _____ Employer _____

Title _____ Title _____

Business Address _____ Business Address _____

City State Zip City State Zip

Business Phone _____ Business Phone _____

Cell Phone _____ Cell Phone _____

Business email _____ Business email _____

Home Address (If different from applicant) _____ Home Address (If different from applicant) _____

City State Zip City State Zip

Home Phone (If different from applicant) _____ Home Phone (If different from applicant) _____

Check if appropriate: Father deceased Mother deceased Parents divorced*
 Father remarried Mother remarried Parents separated*

**The school may require documentation regarding guardianship and financial responsibility*

Who is/are the legal guardian(s)? _____

Relationship(s) to applicant _____ With whom does the applicant live? _____

Who is responsible for finances? _____

Preferred mailing address: _____

City

State

Zip

Please check if mailings should be sent to two homes

Names of sisters and brothers and their ages: _____

Education

Please list schools attended in the last four years, with dates of attendance, beginning with your present school:

Date

School Name

City and State

Please list any other schools to which the applicant is applying:

Please list any relatives who attend or have attended The Academy of the Holy Cross or other schools or colleges of the Sisters of the Holy Cross:

Name

School Attended

Graduation Date

Relationship to Applicant

Signature of parent/guardian _____ Date _____

Student Section

(To be completed by student in her own handwriting.)

What is your favorite academic subject in school? _____

What are your extracurricular activities?

Please write a short essay introducing yourself to the Admissions Committee and describe why you would like to attend The Academy of Holy Cross.

(If more room is necessary, complete your essay on a separate sheet of paper.)

Signature of student _____

Date _____

Additional Information

Service to Students with Special Needs

The Academy of the Holy Cross makes appropriate accommodations for academically qualified students with documented learning disabilities. If you are interested in receiving these accommodations, a recent (completed within the last three years) psycho-educational evaluation must be submitted.

Scholarship Information

Holy Cross Scholars – Students who demonstrate academic excellence in grades and standardized testing will be invited to become a Holy Cross Scholar. This scholarship is awarded and you need not apply.

Merit Scholarship – Students who demonstrate excellence in academic achievement, leadership and service may apply by completing the information below. You will be mailed information regarding the criteria in January.

Fine Arts and Performing Arts Scholarships – Students who demonstrate a talent in these areas may audition for a scholarship. Please apply by completing the information below.

Financial Information

Tuition grants are awarded on the basis of financial need. To apply, families must complete a School and Student Service Financial Statement, an AHC financial aid application, and provide a copy of their most recent 1040 form. To request a financial aid packet, please complete the information below.

Please send me information on the following:

- Financial Aid
- Merit Scholarships
- Fine Arts Scholarships
- Performing Arts Scholarships

Name _____

Address _____

City

State

Zip

Phone Number _____

