

POSITION DESCRIPTION

Job Title:	French Teacher	Date:	January 2023
Department:	World Languages	Last update:	August 2022
Reports To:	Chair, World Languages		
Status:	X Exempt FT	Non-Exempt X PT	Classification: 10 Months

POSITION SUMMARY:

To motivate our students to develop competencies, knowledge, and skills in aurally comprehending, speaking, reading, and writing the French language; to share with our students the culture of countries where the French language is spoken and help them to discover and develop their language skills within an authentic context.

MISSION AND CORE VALUES:

The Academy of the Holy Cross, a Catholic College preparatory school sponsored by the Sisters of the Holy Cross since 1868, is dedicated to educating young women in a Christ-centered community which values diversity. The Academy is committed to developing women of courage, compassion and scholarship who responsibly embrace the social, spiritual and intellectual challenges of the world.

All faculty and staff must demonstrate a commitment to the Core Values of the Academy: community, Catholic identity, academic excellence, educating the whole person, tradition, diversity, leadership, single-sex education, environment, and communication.

The World Languages department is dedicated to bringing cultures and languages to life in our classrooms through immersion, through technology and media, and through active use of authentic language. We believe that language empowers students to be curious about the world, to be lifelong learners, and to become vibrant members of a multi-lingual and multi-cultural world.

PRINCIPAL RESPONSIBILITIES:

- Understands the communicative classroom and an immersion environment.
- Comprehends and adheres to the ACTFL proficiency guidelines and core notions of Communication, Cultures, Comparisons, Connections, and Communities
- Collaborates with members of the World Languages team to bring the language and cultures of the French world to life in the classroom, through the incorporation of authentic resources and technology.
- Develops lesson plans, learning experiences, and supplementary materials compatible with the instructional philosophy and Mission of the Academy of the Holy Cross.
- Embraces technology, as appropriate, to enrich our students' learning experience
- Establishes and maintains standards of student behavior needed to provide a productive, encouraging, and stimulating classroom environment.
- Evaluates and provides timely feedback on student progress appropriate to the level of instruction, and makes curricular adjustments in accordance with student needs
- With the Department Chair, selects and requisitions books, instructional aids, and instructional supplies
- Communicates with parents and school counselors on student progress

- Participates in curriculum and other developmental programs
- Maintains professional competence through in-service educational activities provided by the Academy of the Holy Cross or in self-selected professional growth activities
- Maintains membership in appropriate professional organizations

JOB REQUIREMENTS:

EDUCATION:

Bachelor's Degree (preferably with specialization in French language, literature, or history)

EXPERIENCE:

Demonstrated fluency in French language

Strong knowledge of French grammar and mechanics

Successful teaching experience in a secondary school World Languages program